



South Dakota Secretary of State
STEVE BARNETT

RECEIVED
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S.D. SEC. OF STATE

- Help America Vote Act (HAVA) Grant Application
 In-Person Satellite Voting Center Pre-Approval Application

HAVA grants are established by the South Dakota HAVA State Plan and approved by the HAVA Grant Board. The HAVA Grant Board, with the approval of the State Board of Elections, is made up of four County Auditors (two Democrats and two Republicans), the HAVA Coordinator in the office of the Secretary of State, one member from the disability community and one member from the Department of Tribal Relations.

A county may apply for a HAVA grant to reimburse election expenses related to HAVA. All expenses submitted must meet the requirements of HAVA and may be subject to both federal and state audits. Before a county may apply for a HAVA grant, all funds in the county's State-Held account and County-Held Match Money account must be spent. A County's State-Held account does not need to be expended if they are applying for funding for an In-Person Satellite Absentee voting locations, as defined in the HAVA Grant Board Parameters.

The maximum amount for which a county may apply for non-in-person satellite voting center related expenses is \$9,000 per Primary and General Election cycle or \$4,500 per year. Exceptions may be made in extraordinary cases such as satellite absentee voting locations, as defined in the HAVA State Plan. Applications must be received by the Secretary of State's office by July 1st of every odd-numbered year for the following year's anticipated expenses. Applications will be approved or denied by November 1st of the odd-numbered year.

If a county is denied a HAVA grant, the county may submit an appeal to the State Board of Elections to review the decision and must do so within 30 days of receiving their denial notice. The decision of the State Board of Elections is final and may not be appealed again.

Applicant Information

This application must be signed by the county auditor but a contact person may be designated to administer the grant process.

County: Buffalo
Contact person: Yvette Isburg, Auditor
Address: P O Box 146
City: Gann Valley State: SD Zip Code: 57341
Telephone: (605)293-3217 E-mail: buffalo.aud@midstatesd.net

Posting sample ballots in a polling place on Election Day: _____

The appropriate costs associated with printing sample ballots (HAVA Sec. 302(b)).

Posting the following information in a polling place on Election Day: polling place hours, instructions on how to vote, how to cast a provisional ballot, voting rights, and laws prohibiting acts of fraud and misrepresentation: _____ \$130.08

The costs incurred for printing voter instructions posters, placards, etc. that will be displayed in the polling place (HAVA Sec. 301(a)(1)(B) and 302(b)).

Publishing voter education instructions and sample ballot(s) in the newspaper: _____

Notices that may NOT be reimbursed are the following: notice of voter registration deadline, notice of Primary or General Election and notice of deadline for filing Primary nominating petitions (HAVA Sec. 301(a)(1)(B) and 302(b)).

Implementing and maintaining the statewide election management system: _____

Purchasing a necessary computer that is dedicated to the system, costs associated with paying extra workers at an hourly rate or for paying dedicated auditor office employees at an hourly rate for time dedicated to the system, expenses incurred for training dedicated employees on the system (HAVA Sec. 303).

Secretary of State's office approved projects to improve county's administration of federal elections (categories are listed below and the costs associated with each category must equal this total):

_____ *Costs incurred on projects that the Secretary of State has approved to be HAVA eligible expenses that are not listed in a category above (HAVA Sec. 251(b)(2)). Please check with the SOS for approval if there is an expense that does not fall into an existing category below.*

Please check one or more of the following descriptions and list the amount:

- "Vote Here" signs to more clearly identify polling places: _____
- Ballot trays to better organize ballots: _____
- Appropriate number of polling place help-station laptop computers: _____
- Providing in-person absentee voting site that fall within the approved parameters:
_____ \$7831.80 Budget Request Attached _____
- Chairs for use with voting equipment: _____
- ADA-accessible voting booths: _____
- Notices sent to voters in the potential duplicate deletion process: _____
- Providing Lakota language assistance: _____
- Implementing the requirements of the
Military and Overseas Voter Empowerment (MOVE) Act: _____
- Label printers for absentee ballot systems: _____
- Installing network connections in an auditor's office: _____
- Other (must be pre-approved by the Secretary of State's office): _____

Submission Information

This application will serve as the County's pre-approval of funds to be expended for the Primary and General elections. You must submit your Title II reimbursement after the respective elections for reimbursement.

What is pre-approved is what will be reimbursed. Additional expenses will not be reimbursed.

Submit this form by mail, fax or e-mail to:

South Dakota Secretary of State
Attn: HAVA Coordinator
500 E. Capitol Ave., Suite 204
Pierre, SD 57501
P: (605)773-3537
F: (605)773-6580
hava@state.sd.us

Yvette Isburg

Print Name of County Auditor



Signature of County Auditor

June 17, 2019

Date

Early Voting Center Budget for Primary Election 2020

Buffalo County

Early Voting Center – Tuesday, Wednesday, Thursday 10 AM – 3 PM

For Four Weeks in May at Fort Thompson, SD

Salary:

12 days @ 5.5 hours = 66 Hours x 3 Workers = 198 Hours @ 12.00 PH = \$2376.00

Time Receiving and Delivering Ballots:

24 Hours @ \$12.00 PH = \$ 288.00

Mileage: 12 Days @ 93 Miles = 1116 Miles @ \$.42 per mile = \$ 468.72

Posting Posters Regarding Early Voting Center:

Time: 5 Hours @ 12.00 PH = \$ 60.00

Mileage: 12 Miles @ \$.42 per mile = \$ 5.04

Training Election Workers on Voting Machines and Scanners:

4 Workers @ \$37.50 = \$ 150.00

Mileage @ \$.42 per mile = \$ 90.00

Total Budget Requested:

\$3437.76

Early Voting Center Budget for General Election 2020

Buffalo County

Early Voting Center – Tuesday, Wednesday, Thursday 10 AM – 3 PM

For Six Weeks in October at Fort Thompson, SD

Salary:

18 days @ 5.5 hours = 99 Hours x 3 Workers = 297 Hours @ 12.00 PH = \$3564.00

Time Receiving and Delivering Ballots:

36 Hours @ \$12.00 PH = \$ 432.00

Mileage: 18 Days @ 93 Miles = 1674 Miles @ \$.42 per mile = \$ 703.08

Posting Posters Regarding Early Voting Center:

Time: 5 Hours @ 12.00 PH = \$ 60.00

Mileage: 12 Miles @ \$.42 per mile = \$ 5.04

Training Election Workers on Voting Machines and Scanners:

4 Workers @ \$37.50 = \$ 150.00

Mileage @ \$.42 per mile = \$ 90.00

Total Budget Requested:

\$5004.12